SMCI

09/06/2007 08:54 FAX 7036636180

Fairfax County Public Schools

APPLICATION FOR COMMUNITY USE OF SCHOOL FACILITIES AND GROUNDS

APPLICATION FEE MUST BE SUBMITTED ALONG WITH APPLICATION FOR APPROVAL. ALL INFORMATION MUST BE FURNISHED BEFORE APPLICATION CAN BE PROCESSED. FEES MUST BE PAID TEN WORKING DAYS PRIOR TO SCHEDULED EVENT. MAKE CHECK PAYABLE TO THE SCHOOL. APPLICATION MUST BE FILED WITH THE SCHOOL PRINCIPAL NOT LESS THAN 15 WORKING DAYS BEFORE INTENDED USE.

1. School Requested (Name): Edison High School
2. Activity Date(s): 9/23/07 — Building to be Open: am 1:00 pm — Building Closed: am 5:00 pm
   11/11/07 — Building to be Open: am 1:00 pm — Building Closed: am 5:00 pm
3. Individual/Organization: Northern Virginia Junior Catholic Youth Organization
   Address: Tennis c/o Mimi Sullivan (name); 939 N. Livingston St (street); Arlington (county/city); VA (state); 22205 (zip code)
   Phone: (office) (home)
4. Type of Activity: Tennis matches for Elementary school students
5. Will you attend? ☐ Yes ☑ No — If no, who will be in charge? (name) (telephone number)
6. Name of Chaperones (one required for each 25 children) who have agreed to supervise this activity (list two):
   Name: Team Coaches — Phone No.
   Name — Phone No.
7. Is organization a nonprofit type? ☑ Yes ☐ No
8. Is there a third-party contract/arrangement with a profit-making individual/organization? ☐ Yes ☑ No
   Name of Third-Party Individual/Organization
9. Does the user collect fees? ☐ Yes ☑ No
   Admission: Adults $ — Children $ — Couples $
   Dues: Monthly $ — Annual $
   Donations: $ — Advertisement $
   Others (specify) $
10. NUMBER OF PEOPLE PROJECTED TO ATTEND: 30
11. Requirements (specify):

RENTAL		PERSONNEL		SPECIAL EQUIPMENT & SERVICES NEEDED
Auditorium		Activities Supv.		
Cafeteria		Athletic Event Worker		
Cafeteria w/Kitchen		Cafeteria Staff		
Classroom(s)		Custodian		
Gymnasium		Faculty Supv.		
Other		Financial Clerk		
		Maintenance Technician		
		Secretary		
		Sound Tech.		
		Student Tech.		

12. Addendum Attached? ☐ Yes ☐ No
13. Comments: Team coaches will be present in every match. Matches are Every Sunday from Sep 23rd – Nov 11th from1:00-5:00PM. Six Courts

The undersigned agrees to pay applicable [illegible] and certifies that he or she is familiar with [illegible] current FCPS Regulations 8420, Community Use of School Facilities, and the Regulations Governing [illegible] School Facilities listed on the reverse side of this application. The undersigned shall be liable [illegible] claims or damages resulting from use of the school facility, including but not limited to damage to School [illegible] property by the user, and costs, fees and damages [illegible] to comply with any federal, state or local law, regulation or other requirement. The undersigned shall [illegible] adjustment of all such claims.

Ms. Mimi Sullivan — League Co-Commissioner — [illegible]
(Submitted by) — (Date)

*Not applicable for individuals

[illegible] because of inclement weather, all [illegible]

For Office Use Only

CALCULATION OF FEES BY SCHOOL PERSONNEL

1. RENTAL	No.	X Hrs.	X Fee	=	$
a. Auditorium					0.00
b. Cafeteria					0.00
c. Cafeteria w/Kitchen					0.00
d. Classroom(s)					0.00
e. Gymnasium					0.00
f. Other					0.00
					Subtotal $ 0.00

2. PERSONNEL	
a. Activities Supervisor	0.00
b. Athletic Even Worker	0.00
c. Cafeteria Staff	0.00
d. Custodian Services/Cleanup	0.00
e. Faculty Supervisor	0.00
f. Financial Clerk	0.00
g. Maintenance Technician	0.00
h. Secretary	0.00
i. Sound Technician	0.00
j. Student Technician	0.00
k. Other	0.00
	Subtotal $ 0.00

3. SPECIAL FEES	
a.	0.00
b.	0.00
c.	0.00
d.	0.00
Subtotal $	0.00
Total $	0.00

☐ Late payment penalty fee 10% $ 0.00
Attorney fee for collection 25% $ 0.00

4. Application Fee? ☑ Yes ☐ No $10.00
5. IRS Letter Submitted? ☐ Yes ☐ No Total $ 10.00
6. Liability Insurance Policy? ☐ Yes ☐ No

Comments: 4th L Building use Speaker

Approved: [illegible] Office Use
[illegible] Recreation Center
[illegible] Community Use of Facilities
[illegible] Copy Attached

ADM-29 1/00 Distribution: White—Applicant; Green—Community Use Section; Pink—School; Goldenrod—Custodian